

## **EXHIBIT A**

### **CROW LANE LANDFILL**

#### **PROTOCOL FOR OPEN FLARE OPERATION**

1. **Scheduled Inspections.**

At least once during each 12 hour shift assigned staff shall inspect the flame for proper operation. Inspection shall include:

- a. Review recording device for consistent operating temperature with time and review the time and duration of significant spikes or lows.
- b. Visually inspect flame color and quality. Adjust propane as needed to achieve bluish steady flame.
- c. At least once every 2 hours view flame from wherever you are working to be sure it is lit.

2. **Relighting the Flare.**

If the flare goes out:

- a. Confirm that the main LFG valve to the flare and the blower motor have shut down automatically. If not, shut the valve down manually and contact Landfill supervisor. If not available, contact Highland Power directly.
- b. If valves shut down automatically as designed, leave valve alone and check CH<sub>4</sub> levels at header pipe. If less than 20% turn supplemental fuel valve on (if it was off) or open it more.
- c. Open control box. Turn main switch to auto position. Wait 1 to 2 minutes for starting sequence to complete and automatically relight the flare. System will attempt to restart the flare three times. If unsuccessful after the third time system will again shut down LFG valve to flare.
- d. At this point, if there is sufficient CH<sub>4</sub> level and/or supplemental fuel supply is on, contact Landfill supervisor. If not available, call Highland Power directly for servicing.

3. If flare becomes inoperable and the problem is beyond the skills of staff:

- a. Contact Landfill Supervisor immediately for instructions:

Ethan Owen cell: (617) 293-3681

- b. To contact Highland Power for Servicing:

Main Number: (508) 941-6500  
John Stuart: cell: (508) 958-8639

- c. Notify DEP:

John Carrigan tel: (978) 694-3299  
Email: [johncarrigan@state.ma.us](mailto:johncarrigan@state.ma.us)

- d. Notify City Health Inspector:

Main Number: (978) 465-4410  
Jack Morris: cell: (978) 479-5603  
Email: [jackmat26@aol.com](mailto:jackmat26@aol.com)

Notification to DEP and City shall include:

- a. Nature of Problem; and
- b. Measures being taken to resolve problem.

4. Reporting:

Scheduled inspections are reported on the Daily Wellfield Monitoring Report and Gas System Inspection Record.

5. Posting:

This protocol and all telephone numbers and contact persons shall be prominently posted in the construction trailer for easy access.